



Mailing Address:
 100 Gloucester Street, Suite 369, Ottawa, ON, K2P0A4
 Toll Free: 1-833-200-8080
 Website: www.vlscanada.ca
 Email: info@vlscanada.ca

ORDER FORM

1. GENERAL INFORMATION:

	Applicant's Full Name as in Passport	Telephone	Email	Country to be Visited	Dates of Entry and Exit (DD/MM/YY)
1					/
2					/
3					/
4					/
5					/

2. SERVICES REQUIRED:

	Please indicate below the services you require: For example: 1. Tourist Russian Visa, Single entry, Rush Service 2. Russian Voucher/Confirmation Letter 3. Embassy Registration Service	Service Fee (Please include tax)	Quantity	Total Service Fee
Service 1				
Service 2				
Service 3				
Total:				

3. RETURN SHIPMENT OPTIONS:

- Return Shipment within Canada: \$35 CAD (Canada Express Post) \$50 CAD (Fedex Overnight)
- Return Shipment to USA: \$55 CAD (DHL Express)
- Return Shipment Internationally: \$120 CAD (DHL Express (Except Eastern Europe and Russia))

4. RETURN SHIPMENT INFORMATION:

Full Name Company Name (if applicable)

Apartment/Office Number Street Number Street Name

City Name Province/State Country Postal Code

Phone Number Ext

***IMPORTANT:** The latest date by which you need your passport(s) returned:

5. TOTAL FEE (Section 2 + Section 3):

6. PAYMENT INFORMATION:

- Money Order (Payable to VLSCANADA Visa Services)
- Interact Email Transfer (Email: payment@vlscanada.ca)
- Credit Card/PayPal (Please add 3.5% processing fee): Visa MasterCard Amex

VLSCANADA Visa Services (VLS) will make every effort to provide customers with exceptional and timely services. However, the decision to grant visa(s) is strictly at respective Embassy/High Commission/Consulate's discretion so VLS cannot and do not guarantee that the visa(s) will be issued. VLS shall not be responsible for lost, stolen and damaged documents nor for the processing delays at Embassies/High Commissions/Consulates. The visa(s) requirements, processing time and service fees are subject to change without prior notice. If the service request is cancelled on the same day of submission and no work was performed by the VLS or by the Consulate/Embassy, the cancellation fee of 20% will be applied. In all other cases VLS service fees, Embassy/High Commission/Consulate's visa fees, shipment and other fees are non-refundable even when the visa(s) was not granted.

I agree to the terms and conditions outlined in this disclaimer:

Applicant's signature: _____ Date



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Authorization Form

I/We, _____, hereby authorize VLSCanada Visa Services' agent to act on my/our behalf and represent me/us regarding the processing of travel visa(s). The VLSCanada Visa Services's agent is authorized to drop-off and pick-up the visa application documents and passport(s) at/from embassy, consulate, diplomatic mission of the country of _____.

Signed on (dd/mm/yyyy) _____ / _____ / _____ in the city _____.

Province/State: _____, Country: _____

Signature of the applicant _____

Witness:

First Name _____

Last Name _____

Signature _____